

Device Loan Agreement

Overview

As part of the Vanguard Academy Device loan, your student is being provided with a device and charger (and case if applicable) to use for educational purposes both at school and at home. For your student to receive his/ her assigned device, both the student and his/her parent/guardian must sign and return a copy of the Device Loan Agreement Form. Students and parents/guardians must carefully read this agreement prior to signing it.

In accordance with local laws, Vanguard installs and operates filtering software to limit users' Internet access to materials that are obscene, pornographic, harmful to children, or otherwise inappropriate, or disruptive to the educational process, notwithstanding that such software may in certain cases block access to other materials as well. At the same time, **the** Vanguard cannot guarantee that filtering software will in all instances successfully block access to materials deemed harmful, indecent, offensive, pornographic, or otherwise inappropriate. The use of filtering software does not negate or otherwise affect the obligations of users to abide by the terms of this policy and to refrain from accessing such inappropriate materials.

Parents of students are completely responsible for following proper use rules. WATCH YOUR STUDENT!

Devices and Accessories

- The student will receive one device (laptop, Chromebook, iPad, or MacBook) and charger (and carrying case, if applicable) for students' use at school and at home. This equipment is, and always remains, the property of Vanguard Academy. It is loaned to the student for educational purposes only during the academic school year.
- The student may not deface or destroy this property in any way. The student and parent will be held liable for a lost device and/or a device that has been damaged due to neglect, abuse or malicious act.
- If the device is stolen while in the student's possession, a police report must be made by the family and a copy of the incident report provided to Vanguard Academy.
- If the device is accidentally lost or damaged while in the student's possession and outside of the school building the student attends, the parent/guardian will submit a signed and witnessed report of the event.
- The device, charger and case (if applicable) will be returned at any time when requested by Vanguard Academy.
- Identification labels have been placed on the device. These labels are not to be removed or modified. If they become damaged or missing, the student should contact Vanguard Academy for replacements.
- Additional stickers, labels, tags or markings of any kind are not to be added to the device or the device case unless prior approval is granted by Vanguard Academy.
- The Parent/Guardian and Student acknowledges and agrees that his or her use of the device is a privilege and that by the student's agreement to the terms hereof, the student acknowledges his or her own responsibility to protect and safeguard the School property and to return the same in good condition upon request by Vanguard Academy.

Software/ Networking

- The student may not install or use any software other than software owned and approved by Vanguard Academy and made available to the student in accordance with this receipt and agreement.
- The student will not be able to add printers or other accessories to the device.
- The student will not change the default network settings (Wireless password, SSID) on the device. (This will not prohibit them from connecting to their home Wi-Fi environment).
- The student understands that Vanguard Academy will not provide individual technical assistance with home Wi-Fi connections.

Acceptable Use Policy

Students may not use device for improper uses. These uses include, but are not limited to:

- Any and all illegal purposes;
- Any and all obscene or pornographic purposes, including, but not limited to, retrieving or viewing sexually explicit material.
- Any and all discriminatory purposes, including harassment and bullying of individuals based on race, gender, religion, sexual orientation, or disability, among others.
- Any and all purposes that would violate state, federal or international law.
- Any use of profanity, obscenity, or language that is offensive or threatening.
- Destruction, alteration, disfigurement or unauthorized access of hardware, software, or firmware.
- Plagiarizing (claiming another person's writings as your own).
- Disrupting the use of others to any process, program or tool, including downloading or otherwise spreading computer viruses.
- Engaging in hacking of any kind, including, but not limited to, the illegal or unauthorized access.
- Allowing others to use Property issued under the program without authorization, including students whose access privileges have been suspended or revoked.
- Soliciting or distributing information with the intent to incite violence, cause personal harm, damage a person's character, or to harass another individual.
- The device is to be used only for non-commercial, educational purposes, in accordance with district's policies and rules, Vanguard Academy Acceptable Use Regulation, as well as local, state, and federal statutes.
- **Parents are financially responsible for any damage including resetting to factory default**
- **If reset to factory default, parents must pay entire cost of replacing Chromebook**
- The student will make sure he/she locks the device when not using it to minimize the chance of any non-authorized individual having access to the student's device or account.
- Inappropriate use of the device may result in the student losing his or her right to use the device.

Acceptance of terms of use.

I _____ have read and understand the Vanguard Academy Device Loan Agreement and agree to all terms written within this document and understand that, by signing this document, I assume full liability for the device.

Parent Name: _____ **Parent Signature:** _____ **Date:** _____

Student Number: _____ **Student Name:** _____ **Date:** _____