

### **9.8 EMERGENCY RESPONSE POLICY**

Vanguard Academy maintains an Emergency Preparedness Plan that includes preparing for emergencies by both proactively minimizing risks where possible and also providing procedures and annual training for staff.

Annually, staff receive an updated Emergency Binder with procedures covering the following topics:

- Animals
- Bloodborne Pathogens
- Bomb Threat
- Suspicious Package
- Earthquake
- Explosion
- Fire/Gas Leak
- Hazardous Materials
- Hostage Situation
- Intruder/Lockdown
- Medical Emergency
- Power Outage
- Robbery/Theft
- Shelter in Place
- Weapons

Students will be given instruction about emergency procedures and guided through emergency evacuation drills at least twice per school year. Students will not be released at other than regularly scheduled hours unless the parent or another responsible party has been notified or assumes responsibility.

Approved: Pending Board Review