

9.4 MEDICAL NEEDS

Each student must complete a Student Health Evaluation form as part of the enrollment process each year. This form allows the parent to notify the school of any health concerns, chronic illness, or need of medication during school hours. The form also notifies the school of the appropriate contact in case of an emergency if the parents cannot be reached immediately. Additionally, the form releases Vanguard of liability for administering medication, and also frees the school from financial obligation should 911 be called for a student.

Immunizations: Vanguard adheres to all immunization laws. Prior to the start of school, every student must provide an immunization exemption form or have the following immunizations:

- 4-5 DPT
- 4 doses of polio
- 3 Hepatitis B
- 2 Hepatitis A
- 1 Varicella
- 2 MMR or 1 rubella, 1 mumps, 2 measles
- Students born after 1 July 93 and entering 7th grade must have 1 Td booster

A Utah Certificate of Immunization form or equivalent, signed by the physician, is required at registration. Occasionally, additional vaccinations may become required by law. The school reviews all immunization forms and will notify parents of missing immunizations. It is the parent's responsibility to ensure all requirements for the student are met or that the student is on track to receive all scheduled doses.

Illness: The school utilizes reasonable precautions to ensure a healthy environment for all students. Students should be kept home from school if they have one or more of the following:

- fever
- vomiting
- diarrhea
- conjunctivitis (pink eye)

- stomach pain
- sore throat
- rash

Students must be free from the symptoms above for at least 24 hours before returning to school. Some communicable diseases require a longer exclusion from school. In the event that any of the previous symptoms appear in school, the following procedures will be followed:

1. If a student becomes ill at school, he/she will be taken to the office to be isolated from other students.
2. The child's parents will be notified that their child is ill and must be picked up from school. Students are to be picked up within one hour of notification.
3. If a parent cannot be reached, the emergency contact person will be called.
4. In case of a serious or life threatening injury or illness, the school will call 9-1-1 for medical assistance. All efforts will be made to notify the parents immediately. Emergency personnel will decide if the child needs to be transported to a hospital. Vanguard is not responsible for any bills incurred by calling for emergency personnel.

If a student feels ill but exhibits no obvious symptoms of illness, the school nurse or secretary may invite the student to rest in the nurse's room for 15 – 30 minutes to determine if the symptoms will subside. If the student is not feeling better after resting, the parents will be contacted to determine how the school should proceed. The student may either be sent back to class or the parent may be required to pick the student up from school.

Medications: All medication should be given to students at home whenever possible. However, if necessary, prescription medication, over-the-counter drugs, herbs and essential oils may be administered to students at school only upon the specific written request of the student's parent or guardian and the student's medical doctor. A signed Authorization of Student Medication is required for Vanguard staff to administer medication.

If a student is required to take medication during school hours, the following procedures must be adhered to:

- The parent or guardian must hand deliver the medication to the school nurse or secretary. Students are not to carry any medications to or from school at any time.
- All medications must be delivered in the original pharmacy or manufacturer labeled container. Any medication not delivered in the appropriate containers cannot be administered and will be returned to the parent/guardian.
- All medication and its accompanying prescription must be stored in a locked cabinet or refrigerator, as appropriate, in the nurse's office.
- All medication must be administered by the designated personnel in the exact dose and time frame listed on the prescription. A record of the amount, time, and person administering the medication must be kept for each student and medication.
- Unused medication must be picked up from the school by the parent/guardian at the end of the school year or it will be discarded.
- Expired medication will not be administered.
- Sharing of medications, even over-the-counter types, is not allowed at school.
- Any prescription or over-the-counter medication that by volume constitutes a medical or health hazard must be approved for use in the school.

Students are allowed to possess and self-administer asthma medication and diabetes medication, as appropriate, providing certain requirements are met as outlined in Utah State Code Section 53A-11-602 and 53A-11-604, respectively. Appropriate forms are available in the office as developed by the Utah Dept. of Health.

As outlined in Utah State Code Section 26-41-104, at least one or more school personnel shall receive training from a qualified individual regarding the storage and emergency use of an epinephrine auto-injector, as well as all follow-up procedures such as calling 9-1-1 and notifying parents if possible.

Upon receiving a signed statement from a parent/guardian of a student with diabetes certifying that glucagon has been prescribed for the student, the school will appropriately train required personnel in the administration of glucagon, as well as adhere to all related requirements as outlined in Utah State Code Section 53A-11-603.

Students who have particular health concerns will be flagged with a Red Health Alert Folder which is kept in the nurse's office. This folder will have detailed instructions on the procedures to follow in case of an emergency, as well as any parental permission required. Teachers will receive a copy of these instructions as well. The health concerns of any student who has a Red Health Alert Folder will be discussed with the teachers, office staff, and Director to ensure the student's needs are met.

Approved: 08/15/2015