

3.1 Academic Grading Policy & Procedures

Tests or quizzes that are missed due to absences must be made up within two of the student's class periods for that class following the date of the student's return to school.

At the teacher's discretion, reports or projects may be counted as tests or quizzes for purposes of the above make up policy, depending on the time and effort spent on them.

Teachers have two school days (sooner if possible) following any test or quiz to correct, grade, and return test or quiz to the students.

Homework should also be corrected and returned as soon as possible.

Teachers should have grades updated and posted by the weekly deadline (Monday by 8 AM).

Departments should have uniform categories and weights for scoring tests, quizzes, grading, etc. But the categories and weights used by each grade level within a department may vary from those used by other grade levels, as long as there is consistency among courses. There should be a minimum of three graded items in each category for each grading period.

Curriculum should be taught to fidelity. Material must support the required standards of the course. Changes to the curriculum should be reviewed by the department head and curriculum coordinator.

Grading Scale

A	94-100	B-	80-82.99	D+	67-69.99
A-	90-93.99	C+	77-79.99	D	63-66.99
B+	87-89.99	C	73-76.99	D-	60-62.99
B	83-86.99	C-	70-72.99	F	59-0

Mastery Based Grading Scale

A-	83.34-91.67	C+	58.50-62.49		
B+	75.01-83.33	C	54.25-58.49	D	31.50-43.99
B	66.68-75.00	C-	50.00-54.24	D-	25.00-31.49
B-	62.50-66.67	D+	44.00-49.99	F	0-24.99

Academic Student Standing

HIGH HONORS:

Students with a weighted GPA greater than or equal to 3.70 are on the High Honor Roll and may qualify for most scholarships. Congratulations!

HONORS:

Students with a weighted GPA between 3.50 and 3.69 are on the Honor Roll and may qualify for some scholarships.

GOOD STANDING:

Students with a weighted GPA between 3.20 and 3.49 are in good standing.

MINIMUM STANDARD:

Students with a weighted GPA between 3.00 and 3.19 meet the minimum acceptable academic level required at Vanguard Academy. Students in this range will meet with an administrator to create an "Academic Improvement Plan".

ACADEMIC WARNING:

Students with a GPA between 2.50 and 2.99 will be on "Academic Warning". A parent and student must attend an "Academic Improvement Workshop" where an "Academic Improvement Plan" and "Improvement Contract" will be written. Tutoring Lab attendance is required.

ACADEMIC PROBATION:

Students with a GPA between 2.00 and 2.49 will be on "Academic Probation". A parent and student must attend an "Academic Improvement Workshop" where an "Academic Improvement Plan" and "Improvement Contract" will be written. Tutoring Lab attendance is required. The student will be assigned to a study skills class in place of an elective.

ACADEMIC SUSPENSION:

If a student receives a GPA less than 2.00, an F, I, or E grade in any class then the student will be on "Academic Suspension". Students on Academic Suspension may not enroll in Concurrent Enrollment classes. Students will be assigned high school credit classes at Vanguard or approved online programs. A parent and the student must attend an "Academic Improvement Workshop" where an "Academic Improvement Plan" and "Improvement Contract" will be written. Tutoring attendance is required. The student will be assigned to a study skills class in place of an elective. The student is in danger of failing, which may result in retention.

A student may make an appeal to the Vanguard Review Board at any time. The Vanguard Review Board will review the overall student success and the appeal letter. Students with poor grades, poor attendance, or a history of poor performance are less likely to have their appeal approved.