



Board Meeting Minutes

Tuesday, September 24, 2024

Location: Vanguard Academy - 2650 S. Decker Lake Lane

Present: Eric, Scott, Kim, Brad, Ben, Charles, Joy, Debby, Darren, Grace

Not Present: Dan

Start Time: 7:07 P.M.

*Our mission is to empower our students to excel in college and careers with exceptional math, science, and leadership skills, inspired by music and a passion for learning.*

## MINUTES

### 1. Public Comment

There was no public comment

### 2. Items of Excellence

Our students attended STEM Fest and one of the companies there sent Charles an email about the positive impact that our students had at the event.

### 3. Minutes from Previous Meeting

Ben motioned to approve the previous meeting minutes; Brad seconded the motion.  
VOTES: All present voted YES, the motion passed.

### 4. Director's Report

Charles let everyone know that we are invited to attend the signing of our newly approved charter on October 10<sup>th</sup> 8:30 – 9:30 am at the new office in Sandy. The requirement of a public procurement committee meeting has been removed from the charter. Our choir concert is coming up and everyone is invited. A new security system has been installed and includes an upgraded camera system that allows us to see all of the property.

### 5. Budget Review

Charles reviewed the budget with the board. There was discussion on the budget.

### 6. Academic Committee Report

Joy talked about the recent mid-term and data analysis that the teachers completed. Joy and Charles talked about the State School Report from last school year.



**7. LEA Specific License Request**

Charles presented the LEA license requests and there was discussion on them.

Debby motioned to approve the LEA specific license requests; Kim seconded the motion.

VOTES: All present voted YES, the motion passed.

**8. SPED Records Destruction Notice**

Brad motioned to approve the SPED Records Destruction Notice subject to the date being changed for the notice to 10/31/24; Grace seconded the motion.

VOTES: All present voted YES, the motion passed.

**9. Human Resources Position Follow-Up**

Brad motioned to approve the applicants that were approved in the July 30<sup>th</sup> meeting, and that we continue improving our process for future hires; Debby seconded the motion.

VOTES: All present except Grace and Scott voted YES, the motion passed. Grace and Scott recused themselves from the vote.

**10. Human Resources – Carrie Hughes**

Charles left the meeting.

Ben motioned to approve Carrie Hughes to be hired as a basketball coach, and that we continue improving our process for future hires; Kim seconded the motion.

VOTES: All present voted YES, the motion passed.

Charles re-entered the meeting.

Grace and Scott left the meeting

**11. Human Resources – Mercedes Austin**

Charles presented Mercedes as a candidate for hire.

Debby motioned to approve Mercedes Austin to be hired as a paraprofessional; Brad seconded the motion.

VOTES: All present voted YES, the motion passed.

Grace and Scott re-entered the meeting.

PENDING APPROVAL



### **12. Procurement Committee Report**

Kim presented a report on the Procurement Committee. Some decisions need to be made moving forward for how this committee will run now that our charter does not include requirements for this committee. This committee in the past has approved large purchases, but there is now not a quorum on the committee. Should the board delegate that authority to the committee, or should the full board approve large purchases in the board meeting? The committee has the authority to continue to approve large purchases in the procurement committee meeting. We will continue to remove identifying information on bids when they are being scored.

### **13. Charter Expansion Request**

Charles presented the proposed Charter Expansion Request and there was discussion on it. This is due October 1<sup>st</sup>. Brad recommended adding financials to our request. Debby recommended specifically naming our articulation agreement with Endeavor Hall. Scott motioned to approve the charter expansion request with the addition of the financial summary from Red Apple; Ben seconded the motion.

VOTES: All present voted YES, the motion passed.

Grace motioned to adjourn the meeting; Scott seconded the motion.

VOTES: All present voted YES, the motion passed and the meeting was adjourned.

8:43 End Time