



Board Meeting Minutes

Tuesday August 8, 2023

Time: 6:45 P.M.

Location: Vanguard Academy

Present: Eric Freeman, Kim Mangum, Debby Lewellyn, Haydn Stender, Charles Reynolds, Scott Kingston, Dan Jessop, Grace Mitchell

Not Present: Ben Robinson, Darren Jenkins,

1. **PUBLIC COMMENT** – There were no public comments.
2. **Items of Excellence** – We have almost completed the technology installations into classrooms.
3. **Minutes from Previous meeting_ Motion:** Kim motioned to approve the minutes from May and July meeting with the change of apples to apple on the fifth item on the May minutes, Grace seconded.
Votes: All present voted YES, the minutes were approved.
4. **Director's Report** – We were able to accept the top four students from our waitlist. ZMPC9 has raised their rates and we will be looking at updating that contract. Our landlord wants to use some of our south space until we complete our remodel. We decided to opt out of mental health screening
5. **Budget Update** – Hayden gave a budget update. We haven't moved any PTIF revenue over yet. Everything is looking as expected.
6. **Procurement Committee Report** – The committee reviewed bids for the technology RFP. There were four bids. Two didn't qualify and two did. The company we had previously used was selected. There were two bids for the food services RFP. One was \$5 for two meals and the other was \$7.25. The lowest cost bid was selected. The cleaning RFP was approved with Caliber cleaning. The cleaning company is asking for an additional amount to cover waxing the floors. The committee also approved the Language Arts curriculum purchase.
7. **Charter Amendment Changes** – Charles went over the changes made to the charter. On #5 our purpose was changed from five items to one. The key elements section I had the wording changed to say distance and online education options would be offered. We removed a reference that used to refer to the original charter.

Debby motioned to approve the charter agreement as presented, Grace seconded.
Votes: All present voted YES, the Charter Agreement was approved to be sent to the state charter board.
8. **Charter Amendment - Enrollment** - We were approved to submit a request to increase our enrollment by 50 students for the 24-25 school year. Grace motioned to approve the submission, Dan seconded the motion.
VOTES: All present voted YES, it was approved to submit the expansion request.
9. **Christine Wellington Employment** – Christine applied to replace one of our academic advisors that left this summer. Charles, Grace, and Scott recused themselves from the discussion because of conflicts of interest. They all left the room. Christine would be reporting to Joy or Jonie. Debby motioned to approve the employment contract for Christine Wellington, Kim seconded the motion.
VOTES: all present voted YES, it was approved to hire on Christine Wellington.

Motion: Grace motioned to close, Dan seconded it. VOTES: All present voted YES, the meeting was adjourned.

End Time: 7:29 PM