



Board Meeting Minutes

Tuesday, November 15, 2022

Location: Vanguard Academy - 2650 S. Decker Lake Lane - Room 104

Present: Joy Palmer, Charles Reynolds, Debby Llewelyn, Brad Nelson, Michael Clark, Scott Kingston, Grace Mitchell, Eric Freeman, Dan Jessop, Ben Robinson, Kim Mangum, Tim Gustafson, John Williams, Erin Preston, Shannon Greer

Start Time: 6:30 P.M.

Our mission is to empower our students to excel in college and careers with exceptional math, science, and leadership skills, inspired by music and a passion for learning.

Minutes

- 1. Public Comment** – Tim Gustafson. 20% of our student body was on the cross-country team, our students won 68 out of 72 possible medals. We won every trophy available at the state meet. Would like a track built in the expansion of the school so we can start a charter school track league.
- 2. Items of Excellence** – Cross country team is doing well both in the sport and in sportsmanship.
- 3. Minutes from Previous Meeting**

Debby motioned to approve 10/5/22 Meeting Minutes, Scott seconded, Debby Llewelyn - Yes, Brad Nelson - YES, Scott Kingston- YES, Grace Mitchell – YES, Eric Freeman - YES

Dan Jessop Dan motioned to approve 10/11/22 Meeting Minutes, Scott seconded, Debby Llewelyn - Yes, Brad Nelson - YES, Scott Kingston- YES, Grace Mitchell – YES, Eric Freeman – YES
- 4. Director's Report**

Lease is not ready for tonight's meeting, will move that item forward.
Boy's basketball season opens December 2nd.
Christmas Concert is scheduled and all Board Members are invited to attend.
- 5. Human Resource Items**

Introduction of new Interim Co-Director Michael Clark, formerly from Summit Academy.

He's scheduled to be here for at least the next three months. Michael introduced himself. He enjoys the positive culture that Vanguard offers, he is excited to be part of the school here. He is excited about the academic program and the amount of college classes that students take here.

- 6. Conflict of Interest and Procurement Training** – Erin Preston
Ben Robinson arrived during the presentation.

7. Finance Committee Report

John Williams passed out Budget vs. Actuals. Brad suggested another report be available to the Board and will help John create the report.

Discussion on the GPS Software RFP
Kim Mangum arrived during the discussion.

- 8. Open and Public Meetings Training** – Shannon Greer

9. Technology Services RFP - Charles

Grace declared a conflict of interest – the owner is her cousin, she recused herself and left the room. Grace was not part of the re-bidding process.

Scott declared a conflict of interest – the owner is his cousin, he recused himself and left the room. Scott was not part of the re-bidding process.

John Williams was not in the room during this discussion. He has a conflict of interest, the owner is his cousin. John was not part of the re-bidding process.

Neither Scott, Grace, or John live in the same household as the owner or will benefit financially from this contract.

The process was blind and the names were removed during the process. Based on the ratings, bids 2, 3, and 4 were the highest rated. Bid 4 was the highest rating. 5 vendors bid on the services. Bid number 4 was the lowest cost. The company would be reporting to Charles, who does not have a conflict with the company.

Dan motioned to accept bid #4 for Technology Services RFP to award it to TechRight on the stipulation that it is a one year contract that will be re-bid next year. Brad seconded the motion.

Debby Llewelyn - YES, Brad Nelson - YES, Dan Jessop - YES, Ben Robinson - YES, Kim Mangum - YES

10. Meal Services RFP - Charles

Grace and Scott re-entered the room. John is conflicted on the meal services RFP, the owner is his cousin who does not live in the same house as John and John will not

benefit financially from this contract. John was not in the room when this was presented or discussed.

The only company other than Premier Catering was Lunch Pro and they said they do not have the capacity to take on any more clients this school year. Premier's bid is on the low end of market.

Kim motioned to approve the Meal Services RFP and award it to Premier Catering for this school year. Debby seconded the motion. Debby Llewelyn - YES, Brad Nelson - YES, Dan Jessop - YES, Ben Robinson - YES, Kim Mangum – YES, Grace Mitchell - Yes, Scott Kingston – YES.

Will include attachment B in the public documents upload that shows the cost per lunch.

All other items were tabled for a future meeting.

Grace motioned to close the meeting, Dan seconded, all voted to close.

Meeting End Time: 10:36 pm